



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, July 14, 2015 at 1:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Cannon Building, Second-Floor Conference Room B
MINUTES APPROVED:	October 13, 2015

MEMBERS PRESENT

Mike Salitsky, Professional Member, President
E. Ray Quillen, Professional Member, Vice President
Jane Ketterman, Professional Member, Secretary
Tim Bane, Public Member
Cecilia Jones, Public Member
Gwen Benton, Public Member
Eleanor Allione, Healthcare/Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Flora Peer, Administrative Specialist II

MEMBERS ABSENT

Jenifer Vaughn, Public Member

PUBLIC PRESENT

CALL TO ORDER

Mr. Salitsky called the meeting to order at 1:00 p.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes of the May 12, 2015 meeting. Mr. Salitsky made a motion, seconded by Ms. Ketterman, to approve the minutes as presented. The motion carried unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

Roll Over Credits

Mr. Salitsky stated that he had received a few inquiries about roll over credits. Mr. Salitsky stated that before the computerized renewal the Division would send a notice stating the

amount of roll over credits that could be used for the next renewal. Mr. Maloney stated that he there was no reference to roll over credits in the Boards Rules and Regulations.

The Board discussed the limit on self-instruction or home study courses. Ms. Ketterman requested that the discussion be added to the Boards next agenda.

Request for Continuing Education Extension – Jeffrey Berenbach

The Board reviewed Mr. Berenbach's request. Ms. Ketterman made a motion, seconded by Mr. Bane, to approve Mr. Berenbach's extension request. The motion carried by majority with Mr. Quillen abstained.

Request for AIT Extension – John Teoli

The Board reviewed Mr. Teoli's request. Mr. Maloney stated that under 3.7 of the Rules and regulations: Extensions may be granted at the sole discretion of the Board upon written request by an AIT or a Preceptor. Requests for extensions must be submitted before the expiration of the AIT licensing certificate and must provide a detailed explanation of the reason an extension is needed. Mr. Quillen question when Mr. Teoli's AIT license expired and when he requested the extension. Ms. Peer stated that Mr. Teoli's AIT expired 5/20/2015 and he requested an extension by email on 5/27/2015. Mr. Maloney questioned if Mr. Teoli submitted a detailed explanation. Ms. Peer stated that she did not receive a detailed explanation.

Mr. Salitsky made a motion, seconded by Ms. Benton, to deny Mr. Teoli's request for an AIT extension based on 3.7 of Rules and Regulations. The motion carried unanimously.

Mr. Salitsky questioned if Mr. Teoli completed his AIT, Ms. Peer stated that Mr. Teoli's final AIT report was reviewed by the Board at the March meeting. Mr. Salitsky requested that Ms. Peer ask for a detailed explanation from Mr. Teoli so the Board can clear up any misunderstanding.

Request for Inactive Status – Steven Rovner

Mr. Salitsky made a motion, seconded by Ms. Ketterman to approve Mr. Rovner's request for inactive status. The motion carried unanimously.

NAB Conference Update

Ms. Ketterman summarized the conference for the Board.

RATIFICATION OF LICENSURE

Mr. Salitsky made a motion, seconded by Mr. Quillen to ratify the licensure of:

Adam Sanders

Kori Bingaman

Beth Hastings

Jason Simanowitz

REVIEW OF APPLICATIONS FOR LICENSURE

Arthur Gray (AIT)

Mr. Quillen reviewed Mr. Gray's request for AIT. The Board discussed Mr. Gray's preceptor being in a different state. Mr. Quillen questioned how Mr. Gray would complete his training. Ms. Ketterman made a motion, seconded by Mr. Quillen, to table Mr. Gray's application for further explanation. The motion carried unanimously.

Tina Larose (AIT)

Ms. Peer explained Ms. Larose's situation to the Board. Mr. Quillen suggested that Ms. Larose send a detailed letter to the Board. Ms. Ketterman made a motion, seconded by Mr. Salitsky to table Ms. Larose's application for further explanation.

REVIEW OF AIT PROGRESS REPORTS

None

REVIEW of AIT SUMMARY REPORT

Ms. Peer summarized the status report of the current AITs.

REVIEW OF CONTINUING EDUCATION APPROVAL REQUESTS

Anna Short, "Delaware Rural Health Initiative 2015 Conference", May 19, 2015, Requesting 5.5 CEUs

Mr. Salitsky reviewed Ms. Short's request for the Board. Ms. Short requested five and a half continuing education credits for the "*Delaware Rural Health Initiative 2015 Conference*". Mr. Salitsky made a motion, seconded by Mr. Bane, to approve the request for 5.5 CEUs. The motion carried unanimously.

Anna Short, "Addiction: A Crippling Epidemic", June 3, 2015, Requesting 3.0 CEUs

Mr. Salitsky reviewed Ms. Short's request for the Board. Ms. Short requested three continuing education credits for the course "*Addiction: A Crippling Epidemic*". Mr. Salitsky made a motion, seconded by Ms. Ketterman, to approve the request for 3 CEUs. The motion carried unanimously.

Anna Short, "Disability Cultural Competency and Accessibility" June 25, 2015, Requesting 1.5 CEUs

Mr. Salitsky reviewed Ms. Short's request for the Board. Ms. Short requested one and a half continuing education credits for the course "*Disability Cultural Competency and Accessibility*". Mr. Salitsky made a motion, seconded by Ms. Jones, to approve the request for 1.5 CEUs. The motion carried unanimously.

NEW COMPLAINTS

29-01-15

29-02-15

CORRESPONDENCE

The Modern Maturity Center – Free Event Invitation

PUBLIC COMMENT

No public comment.

NEXT SCHEDULED MEETING

The next meeting is scheduled to be held on Tuesday, October 13, 2015 at 1:00 p.m. in the second-floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Salitsky made a motion, seconded by Ms. Ketterman, to adjourn the meeting at 2:04 p.m. The motion carried unanimously.

Respectfully submitted,



Flora Peer
Administrative Specialist II
Board Liaison

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.